

OEJAPS Discretionary Grants


Responding to Delays: Tips and Tricks for OEJAPS Grantees

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Housekeeping

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 - **To respond to webinar questions, please use the “Chat” box, so that all participants can see your answers.**
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Speakers



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Objectives

- Discuss common delays
- Identify steps to respond to delays
- Talk through scenarios

Common Causes for Delays

- Hiring
- Leadership changes
- Acquisition and contracts
- Lack of relationship with other departments
- Technological confusion (what is GrantSolutions?)

Uncommon Causes for Delays

- Legislative approval needed to accept a grant
- Pandemic

Strategies for Response

- Going back to the work plan
 - You may need to move things around
 - Emphasize different tasks, which could lead to
- Revising your budget
- Talk to your Project Officer
 - Carryover
 - No Cost Extension

Best Practices Before a Crisis

- Identify your key stakeholders ahead of time (or quickly after the fact)
 - Fiscal staff
 - Acquisitions
 - Who needs to sign off when you need to make a change?

Scenario (1)

- A grantee has been talking to the AAA, a key stakeholder, and AAA leadership has suggested greater emphasis be placed on prevention of elder financial abuse, rather than data collection, based on new state reports just issued. As a result of these conversations, the grantee has decided to amend their work plan to focus on prevention of elder abuse.

Questions (1)

Please respond in the chat box.

- What considerations should the grantee think about?
- What steps should the grantee take?

Scenario (2)

- In the application, a grantee proposed to acquire a new data system in order to better collect and report certain data elements. The plan was to acquire the system in the first six months of the grant, but after speaking with the person who will sign off on the proposal, the grantee learns it may take three to four more months.

Question (2)

Please respond in the chat box.

- What steps does the grantee need to take to document their progress to date?

Scenario (3)

- After speaking with project stakeholders, the grantee decides that funding should be reallocated to spend more on enhancing an employee training and retention program, and less on a planned statewide conference. This change means more than 25% of funds for the year will be moved between categories.

Questions (3)

Please respond in the chat box.

- What considerations should the grantee think about?
- What steps should the grantee take?

Scenario (4)

- The project director (PI/PD) under the grant has been reassigned, leaving the grant coordinator suddenly in charge. At around the same time, the APS Director, who was serving as the Authorized Organizational Representative (AOR), takes on a new role at another agency. Additionally, a contractor working on the grant lets the grantee know they have a staffing change.

Questions (4)

Please respond in the chat box.

- What steps should be taken to keep the project on track?
- What is necessary to document with ACL?

Scenario (5)

- In their application, a grantee proposed to conduct in person interviews with several older adults after they engaged with APS. In light of the COVID-19 pandemic, the grantee realizes their plan to conduct in person interviews needs to change. This is a significant portion of the work allocated for the project year, and the data is required for analysis for later deliverables.

Questions (5)

Please respond in the chat box.

- What actions should the grantee take to keep the project on track?

Recap

- The most important thing to do is to be in contact with your project officer
- Delays are normal, they can be addressed

Questions?

Thank you!